

MINUTES
OTTAWA COUNTY CENTRAL DISPATCH
JOINT MEETING of the POLICY BOARD
and the TECHNICAL ADVISORY COMMITTEE
Central Dispatch Training Room
April 12, 2012, 9:00 a.m.

PRESENT FOR POLICY BOARD:

Patrick McGinnis, Ryan Cotton, Alan Vanderberg, Chris McIntire, Jim Miedema

ABSENT FOR POLICY BOARD:

Jerry Felix, Steven Patrick, Stuart Visser

PRESENT FOR TECHNICAL ADVISORY COMMITTEE:

Jack Dykstra for Matt Messer, Jim Kohsel, Chris McIntire, Beth Thomas-Baas, Gord VanHaitsma, Rick Nuvill, Gary Dreyer, Gary Rosema, Jeffrey Hawke

ABSENT FOR TECHNICAL ADVISORY COMMITTEE:

Roger DeYoung, Warren Billett

STAFF PRESENT:

Tim Smith, Mark Jongekrijg, Joe LaLonde, Mike Muskovin, Laura DeGoede

Everyone at the table introduced themselves and indicated which committee they were representing.

TECHNICAL ADVISORY COMMITTEE:

Sheriff Gary Rosema led the T.A.C. portion of the meeting.

SUBJECT: MINUTES

MOTION CD-12-594 To approve the February 14, 2012 Minutes of the Technical Advisory Committee.

Moved by: VanHaitsma

Supported by: Kohsel

Carried

COMMITTEE REPORTS

Ambulance – None

Emergency Management – None

Fire S.O.P. – None

Law Enforcement S.O.P. – Minutes included with agenda

Jack Dykstra mentioned that he is presently the Chair of this committee but will be leaving this position and Bob Buursma will be taking his place.

**Radio – Minutes passed out with radio packet
Radio Reprogramming and Narrow Band**

Tim brought up the issue of Central Dispatch paying for the reprogramming costs once all the agencies have their devices narrow banded. Tim asked for a motion from T.A.C.

SUBJECT: RADIO REPROGRAMMING

MOTION CD12-595 After the narrowbanding project is completed in 2012, to approve for Ottawa County Central Dispatch to fund the costs for the radio reprogramming for each law enforcement and fire user agency and forward this motion to the Policy Board.

Moved by: VanHaitsma

Supported by: McIntire

Carried

Mike Muskovin went over the radio packet that was handed out to everyone showing a narrow band timeline and a reprogramming timeline. A key date of August 1, 2012 is set for everyone to have their mobiles, portables, and pagers narrow band compliant. There is potential grant money available in June to help with narrow band costs. The first reprogramming date is in September, 2012.

Cellular Data Connectivity

Mike explained that the Dataradio maintenance will be ending in November because of lack of parts. Dataradio will continue to provide time and material as long as equipment is available. Our equipment should last another two years or so. In the interim Mike explained the testing that was done with cellular data connectivity. Mike drove over 500 miles throughout the county to determine who had the better solution – Verizon Wireless or AT&T. Verizon Wireless had greater speeds and greater data down load. Mike also went through the budgetary costs for three and a half years. Mike will continue testing in the Allegan county portion of Holland. Verizon Wireless connectivity can run simultaneously with our current system. There is IP software to do this extension. Mike stated that this is a good interim decision while we wait for public safety broad band to evolve.

Backhaul

Mike stated that the Radio Committee is trying to prepare for the implementation of Public Safety Broadband for the next five to seven years. A higher speed band haul will be needed for each of the tower sites. The committee is looking at fiber and possible microwave solutions. Mike will bring back to the Radio Committee recommendations for an all fiber solution or fiber with some microwave as a solution.

Gary Rosema stated that he had the opportunity to have one of the governor's staff spend a couple of hours here at Dispatch. The level of discussion was why isn't Ottawa County Central Dispatch the model for across the State. Chris McIntire stated that he is on the boards for Muskegon and Kent counties and there is a night and day difference.

SUBJECT: CELLULAR DATA CONNECTIVITY

MOTION CD12-596 As recommended from the Radio Committee, to support and proceed with cellular data deployment with Verizon Wireless and to recommend Radio IP VPN Concurrent extension and forward to Policy Board.

Moved by: VanHaitsma

Supported by: Dreyer

Carried

POLICY BOARD:

Pat McGinnis welcomed Ryan Cotton to the Policy Board.

AGENDA ADDITIONS OR CORRECTIONS – None

PUBLIC COMMENT – None

SUBJECT: MINUTES

MOTION CD12-1097 To approve the January 19, 2012 Minutes of the Policy Board.

Moved by: McIntire

Supported by: Miedema

Carried

SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET REPORTS

MOTION CD12-1098 To receive the Budget Performance, Revenues, & Balance Sheet reports as presented.

Moved by: Vanderberg

Supported by: Cotton

Carried

AUDIT FINANCIAL STATEMENTS

Jim Bonamy stated that the audit process is completed. OCCDA is in fine financial shape. The financial statements will be here by the end of next week. Tim will have the financial statement put on the web for viewing.

SUBJECT: CHECK REGISTER

MOTION CD12-1099 To receive the Check Register Report as presented.

Moved by: Miedema

Supported by: McIntire

Carried

SUBJECT: TAX LEVY

MOTION CD12-2000 To approve the 2012 Tax Resolution at the maximum allowable mils and forward to the County Board of Commissioners.

Roll Call Vote:

Yes

No

Patrick McGinnis	Yes
Ryan Cotton	Yes
Alan Vanderberg	Yes
Chris McIntire	Yes

Jim Miedema	Yes
Jerry Felix	Absent
Steven Patrick	Absent
Stuart Visser	Absent

Al Vanderberg stated that once we are done with the radio upgrade, the Policy Board needs to show what is estimated with future capital expenses in relationship to the expected millage revenue. Tim stated that he and Jim Bonamy are already working on a five year forward expectation with the 2013 budget preparation and this will be presented at the fall meeting.

OCCDA DIRECTOR'S REPORT

Tim attended the 911 Goes to Washington Conference. There was interesting technology with the F.C.C. displaying technology for testing for the hearing impaired. The question arose – what about the other 300 million who want to text that are not hearing impaired. How will dispatch centers handle this? Good information from the F.C.C. regarding next generation 911, the D block, and national broadband.

Tim is on the the State 911 Committee this year working with the CLEAR group that Gary Rosema is chairing with the governor. One of the items that the governor wants is a recommendation on where does Michigan go with next generation 911. We need to prepare Michigan and ourselves on where we can move in the future as this technology evolves. We need to have a recommendation to the governor's office by September. Mike is doing a base line GIS project across the state. Another issue is what to do with networks.

This is National Telecommunicator's Week. After the meeting today, Tim encouraged everyone to go into Dispatch and to show support to the dispatchers.

SUBJECT: RADIO REPROGRAMMING

MOTION CD12-2001 As approved by Radio Committee and Technical Advisory Committee, after the narrowbanding project is completed in 2012, to approve for Ottawa County Central Dispatch to fund the costs for the radio reprogramming for each law enforcement and fire user agency.

Moved by: Vanderberg

Supported by: McIntire

Carried

SUBJECT: CELLULAR DATA CONNECTIVITY

MOTION CD12-2002 As recommended from the Radio Committee and approved by Technical Advisory Committee, to support and proceed with cellular data deployment with Verizon Wireless and to recommend Radio IP VPN Concurrent extension.

Moved by: Vanderberg

Supported by: McIntire

Carried

