

**MINUTES**  
**OTTAWA COUNTY CENTRAL DISPATCH**  
**POLICY BOARD**  
**Central Dispatch Training Room**  
**August 26, 2010, 9:00 a.m.**

**PRESENT:** Soren Wolff, Al Vanderberg, Jim Miedema, Jerry Felix, Gord Schrotenboer

**ABSENT:** Cameron Henke/Dave Roesler, Steven Patrick, Patrick McGinnis

**GUEST:** Bill Smith – Chair of T.A.C.

**STAFF:** Tim Smith, Mark Jongekrijg, Joe LaLone, Mike Muskovin, Laura DeGoede

**AGENDA ADDITIONS OR CORRECTIONS – None**

**PUBLIC COMMENT – None**

**SUBJECT: MINUTES**

MOTION CD10-1019 To approve the May 27, 2010 Minutes of the Joint Meeting of Policy Board and Technical Advisory Committee.

Moved by: Vanderberg

Supported by: Miedema

Carried

**SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET REPORTS**

MOTION CD10-1020 To receive the Budget Performance, Revenues & Balance Sheet Reports as presented.

Moved by: Wolff

Supported by: Felix

Carried

**SUBJECT: CHECK REGISTER**

MOTION CD10-1021 To receive the Check Register Report as presented.

Moved by: Vanderberg

Supported by: Miedema

Carried

**OCCDA DIRECTOR'S REPORT**  
**New OCCDA Tri-Fold**

Copies available to the Policy Board of the new Tri-Fold. These will be going to the Tech Center for copies to be made.

**Silent Observer**

There is now one phone number for the entire of county of Ottawa for Silent Observer. Bumper stickers have been made and given to public safety agencies.

**MCT Update**

Mike stated that all of the units have arrived and are in storage until installation. Holland Grand Haven, Grand Valley and Zeeland have all been installed. Have worked through a couple of hardware issues.

**MCT User Agreement**

**SUBJECT: MOBILE DATA SYSTEM SERVICE USER AGREEMENT**

MOTION CD10-1022 To approve the Updated Mobile Date Service User Agreement as presented.

Moved by: Miedema

Supported by: Felix

Carried

**SUBJECT: O.C.C.D.A. PERSONNEL POLICIES**

MOTION CD10-1023 To approve the O.C.C.D.A. Personnel Policies as viewed on the the web.

Moved by: Vanderberg

Supported by: Wolff

Carried

**SUBJECT: MERS ACTUARIAL VALUATION**

MOTION CD10-1024 To receive the MERS Actuarial Valuation Report as information.

Moved by: Felix

Supported by: Miedema

Carried

**SUBJECT: QUANTAR BASE STATIONS**

MOTION CD10-1025 To approve the purchase of Motorola Quantar Base Stations at \$35,000.

Moved by: Wolff

Supported by: Vanderberg

Carried

With the motion of the Quantar Base Stations, there was a lengthy discussion about the future of radio. Mark gave a small power point demo showing where Central has put together a 5 to 7 year plan. Depending on future technologies (such as software defined radios), narrow banding, and future recommendations from the Radio Committee/T.A.C., OCCDA may or may not need to replace the Radio System as a whole or in part in five to seven years. Originally the F.C.C. was going to strongly recommend everyone off VHF and onto the 700-800 band. That hasn't happened. Over the last two years, many agencies in Ottawa County have received grant

monies to purchase new radios and antennas which are compatible with the narrow banding requirement of the F.C.C. There is only so much grant money and then the agencies could be required to purchase the rest of the what is needed from their own budgets. This includes DPWs, transit systems, schools. Mark and Mike will put together a presentation for local agencies to be able to understand all of the changes with radio and the F.C.C. and the impact on their budgets. The back bone/network for both radio and mobile still needs to be replaced as it will not handle high speed data and newer voice technologies.

**2011 BUDGET**

The Board decided to approve the 2011 Budget at the next meeting, so this item will be presented at the October 2010 meeting.

**2009 & 2008 TECHNICALSURCHARGE**

The Policy Board received the 2009 & 2008 Technical Surcharge financial statements as information.

**SUBJECT: ADJOURNMENT**

MOTION CD10-1026 To adjourn the August 26, 2010 meeting of the Policy Board.

Moved by: Wolff

Supported by: Miedema

Carried

Gord appointed the Executive Committee to do an evaluation of the OCCDA Director's annual performance.

Next Policy Board Meeting on October 28, 2010, Central Dispatch Training Room, 9:00 a.m.