

**MINUTES**  
**OTTAWA COUNTY CENTRAL DISPATCH**  
**POLICY BOARD**  
**Central Dispatch Training Room**  
**October 28, 2010, 9:00 a.m.**

**PRESENT:** Soren Wolff, Al Vanderberg, Cameron Henke, Jim Miedema, Steven Patrick, Patrick McGinnis

**ABSENT:** Gordon Schrottenboer, Jerry Felix

**GUESTS:** Jim Bonamy – Grand Haven Finance, Bill Smith – T.A.C. Chair

**STAFF:** Tim Smith, Joe LaLonde, Laura DeGoede

**NO ADDITIONS OR CORRECTIONS**

**NO PUBLIC COMMENTS**

Soren welcomed Cam Henke to the Policy Board.

**SUBJECT: MINUTES**

MOTION CD10-1027 To approve the August 26, 2010 Minutes of the Policy Board.

Moved by: Miedema

Carried

Supported by: McGinnis

**SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET REPORTS**

MOTION CD10-1028 To receive the Budget Performance, Revenues, & Balance Reports as presented.

Moved by: Patrick

Carried

Supported by: Vanderberg

**SUBJECT: CHECK REGISTER**

MOTION CD10-1029 To receive the Check Register Report as present.

Moved by: Miedema

Carried

Supported by: McGinnis

**OCCDA DIRECTOR'S REPORT**

**1. Michigan APCO**

Jennifer Rasch has been awarded Supervisor of the Year Award and Tammy Smith has been awarded Dispatcher of the Year Award, both from Michigan APCO. Jennifer, Tammy, Mark Jongekrijg, Mike Muskovin are in Frankenmuth where the award ceremonies are held each year. This is the tenth year in a row that an employee from Ottawa County Central Dispatch has received an award from Michigan APCO.

**2. New Hires**

Two of the four new employees hired in June have not made it through the training.

**3. Silent Observer**

The 800# is up and running for the combined Silent Observer agencies. A different option is the new Silent Observer website where citizens can relay confidential information. The website is MOSOtips.com. Tim asked each agency to link this web address to their own website. This is a valuable tool for public safety in Ottawa County.

**4. Narrow Band Information**

First week in December there will be an open house for any non public safety entities to come here to Dispatch and have discussion and information given on narrow band radio. This will include DBW, parks departments, etc.

**SUBJECT: 2011 BUDGET**

Central Dispatch Staff is working through radio and data network issues on a case by case basis. The 2011 Budget is mostly an operational budget with \$50,000 for capital spending, no major capital projects. Jim Bonamy mentioned the issue of property value loss. Jim felt we should continue to ask for the full millage rate to prefund the future radio project. Soren Wolff thanked Tim for coming to Holland to go over the radio issues. Soren also clarified fund balances as they appeared on the spreadsheet.

MOTION CD10-1030 To approve the 2011 Budget and the 2010 Budget as amended.

Moved by: Vanderberg

Supported by: McGinnis

Roll Call Vote: Yes No

Gordon Schrottenboer	Absent
Soren Wolff	Yes
Alan Vanderberg	Yes
Cameron Henke	Yes
Jim Miedema	Yes
Jerry Felix	Absent
Steven Patrick	Yes
Patrick McGinnis	Yes

Six Yes Votes, Two Absent

**CLOSED SESSION TO BE AT NEXT MEETING**

There was not a Closed Session today. The Executive Committee being Soren Wolff, Pat McGinnis, Al Vanderberg, and Gordon Schrottenboer (absent) met before today's meeting. This was the first time they have met for Tim's evaluation. This committee will put together a composite that will be sent to the Policy Board to look over before the next meeting. If any of the Board members have questions, they are to be directed to Pat McGinnis. The executive committee will have a resolution to present at the December meeting.

**DECEMBER MEETING DATE**

After discussion between members, Friday, December 3, 2010 at 9:00 a.m. was decided for the next meeting.

**SUBJECT: ADJOURNMENT**

MOTION CD10-1031 To adjourn the October 28,2010 Meeting of the Policy Board.

Moved by: McGinnis

Supported by: Patrick

Carried

Next Meeting Friday, December 3, 2010, 9:00 a.m. here at Central.