

**MINUTES**  
**OTTAWA COUNTY CENTRAL DISPATCH**  
**POLICY BOARD**  
**Central Dispatch Training Room**  
**October 29, 2009**  
**9:00 a.m.**

**PRESENT:** Patrick McGinnis, Gordon Schrotenboer, Alan Vanderberg, Dave Roesler, Jim Miedema, Jerry Felix

**ABSENT:** Steven Patrick, Soren Wolff

**GUESTS:** Bill Smith – T.A.C. Chair

**STAFF:** Tim Smith, Mike Muskovin, Laura DeGoede

**AGENDA ADDITIONS**

Director's Evaluation Forms

An Evaluation Team is formed with Pat McGinnis as Chair, with Gord , Soren and Al to complete the team.  
Laura will mail out the evaluation forms to the members not present.

**PUBLIC COMMENT**

None.

**SUBJECT: MINUTES**

MOTION CD09-983 To approve the August 27, 2009 Minutes of the Policy Board.

Moved by: Vanderberg

Supported by: Felix

Carried

**SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET REPORTS**

Tim stated the items on the Budget Performance that are highlighted in yellow will have a budget amendment which will be voted on at the December meeting.

Tim stated that Central has paid the \$1.00 fee for residing on Ottawa County property to Brad Slagh.

Have not presently received the State 911 surcharge, hopefully in November.

Allegan County has on their ballot to approve of the surcharge and updated language for the surcharge to include cell phones, voice over the internet, any device to contact 911, not just landline phones.

Designating reserves towards the Radio Project.

MOTION CD09-984 To receive the Budget Performance, Revenues, and Balance Sheet Reports as information.

Moved by: Vanderberg

Supported by: Miedema

Carried

**SUBJECT: CHECK REGISTER**

MOTION CD-09-985 To receive the Check Register Report as information.

Moved by: Roesler

Supported by: Felix

Carried

**DIRECTOR’S REPORT**

**APCO Awards – (Association of Public Safety Communication Officials)**

Central has many employees honored at the APCO Awards in Frankenmuth this year. They are:

- Tim Smith – Certificate of Excellence for Director
- Michael Koetje – Certificate of Excellence for Dispatcher
- Joseph LaLonde – Certificate of Excellence for IT Manager
- Jennifer VanderStelt – Certificate of Excellence for Dispatch Trainer
- Michael Muskovin – RF Technologist of the Year
- Mark Jongekrijg – Director of the Year

Tim stated that this speaks to the high quality of employees here at Dispatch.

**MCT**

Mike Muskovin stated that there are three MCT units being tested. Two in Ottawa County Sheriff vehicles and one in Holland Police. Each unit will be tested in each vehicle. There are a couple of ruggedized laptops and a fixed-mount. Looking at Motorola MW810, Panasonic Toughbook, and a Panasonic Toughbook PDRC.

**Grand Haven Remodeling**

Grand Haven remodeling started last week Thursday. Expect to have construction done by December 9 and hand over Grand Haven’s portion on January 1, 2010.

**Staffing**

Presently converting Call Takers into Dispatchers. Seniority issue hasn’t been resolved yet, probably tomorrow. After the first of the year, we will hire 4 part time dispatchers.

**SUBJECT: DUAL BAND RADIO PROCUREMENT**

MOTION CD09-986 To approve the purchase of 3 Dual Band portable radios at a cost of \$18,790.80 with PSIC Grant covering \$15,031.84 (80%) and OCCDA being responsible for the \$3,758.16 (20% match).

Moved by: Vanderberg

Supported by: Miedema

Roll Call Vote:

Steven Patrick	Absent
Patrick McGinnis	Yes
Gordon Schrotenboer	Yes
Soren Wolff	Absent
Alan Vanderberg	Yes

Dave Roesler	Yes
Jim Miedema	Yes
Jerry Felix	Yes

Six Yes Votes, Two Absent

**SUBJECT: POLC CONTRACT**

MOTION CD09-987 To approve the negotiated / ratified 2009 – 2011 Collective Bargaining Agreement with represented OCCDA employees.

Moved by: McGinnis

Supported by: Vanderberg

Roll Call Vote:

Steven Patrick	Absent
Patrick McGinnis	Yes
Gordon Schrotenboer	Yes
Soren Wolff	Absent
Alan Vanderberg	Yes
Dave Roesler	Yes
Jim Miedema	Yes
Jerry Felix	Yes

Six Yes Votes, Two Absent

Meeting Adjourned 9:39 a.m.

Next Policy Board Meeting, December 3, 2009, 9:00 a.m., Central Dispatch