

**MINUTES**  
**OTTAWA COUNTY CENTRAL DISPATCH**  
**POLICY BOARD**  
**Central Dispatch Training Room**  
**December 2, 2011, 9:00 a.m.**

**PRESENT:** Patrick McGinnis, Greg Robinson, Jim Miedema, Jerry Felix, Steven Patrick, Stuart Visser, Alan Vanderberg, Carl Rothenberger for Chris McIntire

**GUESTS:** Matthew Messer T.A.C. Chair

**STAFF:** Tim Smith, Joe LaLonde, Mike Muskovin, Laura DeGoede

**AGENDA ADDITIONS OR CORRECTIONS**

Tim added a CAD Enhancement that goes with Joe LaLonde's presentation.

**NO PUBLIC COMMENT**

**SUBJECT: MINUTES**

MOTION CD11-1075 To approve the October 27, 2011 Minutes of the Policy Board.

Moved by: Visser

Supported by: Miedema

Carried

**SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET REPORTS**

MOTION CD11-1076 To receive the Budget Performance, Revenues, & Balance Reports as presented.

Moved by: Vanderberg

Supported by: Patrick

Carried

MOTION CD11-1077 To approve the final budget amendments for 2011 (the highlighted areas).

Moved by: Vanderberg

Supported by: Patrick

Carried

**SUBJECT: CHECK REGISTER**

MOTION CD-1078 To receive the Check Register Report as presented.

Moved by: Miedema

Supported by: Vanderberg

Carried

## **OCCDA DIRECTOR'S REPORT**

### **Christmas**

Christmas Luncheon here at Dispatch on December 19 and 21 with food from Mancinos.

### **Staffing**

A supervisor is leaving Dispatch and one dispatcher is retiring at the end of this year. Dispatch will be posting for five part-time dispatchers soon.

### **Benefits for New Hires**

With the new Collective Bargaining Agreement, new hires will no longer receive full benefits on their first day of hire, they will receive 10% less per hour. Now there is a 90-day waiting period before benefits start. Also with the new health savings plan, new hires will receive a pro-rated deposit in their account monthly while on probation, not a lump sum for the year.

### **Health Insurance**

Originally projected savings for 2012 for health care was estimated at \$41,400. The final figures from Blue Cross/Blue Shield show a savings of \$61,000 for 2012. Part of the savings is a result from bundling the health, dental and vision together into one carrier.

### **Political**

Senator LaBlanc wants to consolidate the State of Michigan into 12 Dispatch Centers. Some consolidation has been done with centers voluntarily when centers find the advantage to do so. Both the Policy Board and the Michigan Communication Directors Association are opposed to consolidating the entire state.

### **CAD Enhancements**

Joe LaLonde gave a presentation describing CAD enhancements which will be more user friendly for the End Users and the screens will have a better appearance. This can be installed along with the mobile software.

#### **SUBJECT: CAD ENHANCEMENTS**

MOTION CD11-1079 To authorize the purchase of the System I Modernization software from Profound Logic not to exceed \$26,950.

Moved by: Vanderberg

Carried

Supported by: Patrick

#### **SUBJECT: 2012 MEETING DATES**

MOTION CD11-1080 To approve the 2012 Meeting Dates as presented.

Moved by: Patrick

Carried

Supported by: Miedema

**SUBJECT: RECOMMENDATION FOR THE GENERAL GROUP EMPLOYEES**

MOTION CD11-1081 To approve the General Group Employees changes for 2012 as presented.

Moved by: Visser

Supported by: Vanderberg

Roll Call Vote:	<u>Yes</u>	<u>No</u>
Patrick McGinnis	Yes	
Greg Robinson	Yes	
Jim Miedema	Yes	
Jerry Felix	Absent	
Steven Patrick	Yes	
Stuart Visser	Yes	
Alan Vanderberg	Yes	
Carl Rothenberger		
For Chris McIntire	Yes	

7 Yes votes and one absent

**SUBJECT: CLOSED SESSION**

MOTION CD11-1082 To go into Closed Session for the Director's annual review.

Moved by: Patrick

Supported by: Miedema

Roll Call Vote:	<u>Yes</u>	<u>No</u>
Patrick McGinnis	Yes	
Greg Robinson	Yes	
Jim Miedema	Yes	
Jerry Felix	Absent	
Steven Patrick	Yes	
Stuart Visser	Yes	
Alan Vanderberg	Yes	
Carl Rothenberger		
For Chris McIntire	Yes	

7 Yes votes and one absent

**SUBJECT: END CLOSED SESSION**

MOTION CD11-1083 To come out of Closed Session.

Moved by: Vanderberg

Supported by: Patrick

Carried

**SUBJECT: DIRECTOR’S RESOLUTION**

MOTION CD11-1084 To approve the Director’s Resolution regarding the evaluation and compensation as presented.

Moved by: Vanderberg

Supported by: Patrick

**SUBJECT: ADJOURMENT**

MOTION CD11-1085 To adjourn the December 2, 2011 Meeting of the Policy Board.

Moved by: Visser

Supported by: Patrick

Carried

Next Meeting January 19, 2012, Central Dispatch, 9:00 a.m.