

**MINUTES**  
**OTTAWA COUNTY CENTRAL DISPATCH**  
**POLICY BOARD**  
**Central Dispatch Training Room**  
**December 6, 2013, 9:00 a.m.**

**PRESENT:** Patrick McGinnis, Ryan Cotton, Al Vanderberg, Chris McIntire, Jerry Felix, Steve Patrick, Stuart Visser

**ABSENT:** Toby Van Ess

**STAFF:** Tim Smith, Tom Valdez, Joe LaLonde, Mark Jongekrijg, Laura DeGoede

**No Additions or Corrections**

**No Public Comment**

**SUBJECT: MINUTES**

MOTION CD13-2042            To approve the September 26, 2013 Minutes of the Policy Board.

Moved by: Vanderberg

Carried

Supported by: Patrick

**SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET REPORTS**

Central received the third quarter distribution from the State 911 Surcharge in the amount of \$120,223.00. Central also received last month a quarterly payment from Allegan County in the amount of \$61,147.00.

MOTION CD13-2043            To receive the Budget Performance, Revenues, & Balance Sheet Reports and the Year-End Amendments as presented.

Moved by: Cotton

Carried

Supported by: Visser

**SUBJECT: CHECK REGISTER**

MOTION CD13-2044            To receive the Check Register Report as presented.

Moved by: Felix

Carried

Supported by: McIntire

## **OCCDA DIRECTOR'S REPORT**

### **A. Legislative Update / SB 636**

This bill is sponsored by Senator Mike Nofs wanting to eliminate landline telcos. The date has been moved to 2018. Nofs heard complaints from AARP and others. The language is changed and it is changed closer to what is more fair but not there yet. Tim and others are watching how this bill is handled.

### **B. APCO Awards**

In September the Michigan Chapter of APCO gave awards in Frankenmuth. Our dispatcher, Jennifer Arens was recognized as Michigan Telecommunicator of the Year. Also we have a shift of Dispatchers Tammy Huff, Mary Allman, Natalie Parsons, Jennifer Portell, Meagan Monger, and Supervisor Jennifer VanderStelt received a Certificate of Excellence.

### **C. November 17, 2013, Two Storms**

On November 17, 2013 we had a series of two storms. During the noon to 6 p.m. period we fielded 438 calls, during the 6p.m. to Midnight period we had another 638 calls. Staff did a great job handling both storms and getting more dispatchers in to help.

### **D. Grand Valley Message Alert**

Grand Valley new police chief, Renee Freeman asked if Central Dispatch would be able to put out their emergency messages to students. Central does not put out public service messages, as well as the liability involved, plus Central would have to re-open their establishing agreement. There was discussion about this being an issue for some time in the future, but not for now. Doug Van Essen was involved in this decision to say no for now. Tim will be in touch with Grand Valley to let them know the decision.

## **SUBJECT: 2014 MEETING DATES**

MOTION CD13-2045 To approve the 2014 Meeting Dates for 2014 as presented.

Moved by: Cotton

Supported by: McIntire

Carried

## **SUBJECT: DATA MODEM REPLACEMENTS FOR MOBILE UNITS**

MOTION CD13-2046 To authorize the Executive Director to purchase 150 Fusion LTE routers and related hardware and installation including four (4) year warranty.

Moved by: Patrick

Supported by: Vanderberg

Carried

## **SUBJECT: CAD / RECORDS / MOBILE CLIENT UPGRADE**

MOTION CD13-2047 To authorize the Executive Director to sign the contract with New World Systems to migrate our existing CAD / RMS / Mobile Client Systems with New World Systems for Dispatch and Law Enforcement applications to the New World Enterprise product.

Moved by: Vanderberg

Carried

Supported by: Visser

**SUBJECT: STAFF POSITION ADDITION OF: IT / RADIO TECHNICIAN**

MOTION CD13-2048

To approve the addition on one (1) General Group, grade 3, IT / Radio Technician position beginning in 2014.

Moved by: Felix

Supported by: Patrick

ROLL CALL VOTE:

	<u>Yes</u>	<u>No</u>
Patrick McGinnis	Yes	_____
Ryan Cotton	_____	No
Alan Vanderberg	Yes	_____
Chris McIntire	Yes	_____
Toby Van Ess	Absent	_____
Jerry Felix	Yes	_____
Steven Patrick	Yes	_____
Stuart Visser	Yes	_____

6 Yes Votes, 1 No Vote, 1 Absent

Discussion for the future to have this type of approval to be done during the budget process.

**SUBJECT: 2014 OCCDA STAFF COMPENSATION RECOMMENDATIONS**

MOTION CD13-2049

To approve effective January 5, 2014 the Staff Compensation Recommendations as presented:

2.5% Wage Increase for Non-Union and Union Employees

Funding H S A Accounts as follows:	Single Coverage	\$250
	Two Person	\$500
	Family	\$500

Moved by: Vanderberg

Carried

Supported by: Patrick

**SUBJECT: CLOSED SESSION**

**A. MOTION CD13-2050** To go into Closed Session to discuss the annual review for OCCDA Executive Director and any recommendations.

Moved by: McIntire

Supported by: Visser

ROLL CALL VOTE:

	<u>Yes</u>	<u>No</u>
Patrick McGinnis	Yes	_____
Ryan Cotton	Yes	_____
Alan Vanderberg	Yes	_____
Chris McIntire	Yes	_____
Toby Van Ess	Absent	_____
Jerry Felix	Yes	_____
Steven Patrick	Yes	_____
Stuart Visser	Yes	_____

7 Yes, 1 Absent

**B. MOTION CD13-2051** To End Closed Session

Moved by: Vanderberg

Supported by: Visser

Carried

**C. MOTION CD13-2052** To approve the Director's Contract with one Year Extension to December 31, 2016

Moved by: Cotton

Supported by: Vanderberg

Carried

**SUBJECT: ADJOURNMENT**

**MOTION CD13-2053** To adjourn the December 6, 2013 Meeting of the Policy Board.

Moved by: Felix

Supported by: Visser

Carried

Meeting adjourned 10:15 a.m.

Next Meeting January 16, 2014, 9:00 a.m. Central Dispatch