

MINUTES
OTTAWA COUNTY CENTRAL DISPATCH
POLICY BOARD
Central Dispatch Training Room
Friday, December 7, 2012

PRESENT: Patrick McGinnis, Ryan Cotton, Stuart Visser, Alan Vanderberg, Chris McIntire, James VanEss

ABSENT: Steven Patrick, Jerry Felix

GUESTS: Matt Messer – T.A.C. Chair
James Bonamy – Grand Haven Finance
Beth Thomas-Bass – Ottawa County E.O.C.

STAFF: Tim Smith, Tom Valdez, Joe LaLonde, Mark Jongekrijg, Bonnie Postma

AGENDA ADDITIONS OR CORRECTIONS

1. Tim Smith Annual Review postponed.
2. Tim asked to discuss upcoming arbitration during Closed Session.
3. Add to Item 4 to approve the amended budget for 2012.
4. Move Item 7 to be prior to Item 4.

SUBJECT: MINUTES

MOTION CD12-2008 To approve the October 25, 2012 Meeting Minutes of the Policy Board.

Moved by: Cotton

Supported by: McIntire

Carried

SUBJECT: JAMES VAN ESS

MOTION CD12-2009 To accept James (Toby) VanEss from Tallmadge Township to replace Jim Miedema on he Policy Board. This will be for a three year term.

Moved by: Vanderberg

Supported by: McIntire

Carried

SUBJECT: BUDGET PERFORMANCE, REVENUES, & BALANCE SHEET REPORTS

Tim explained corrections to the Blue Cross/ Blue Shield insurance.

Jim Bonamy reviewed our financial status. He went over many account line items mentioning the audit representatives will require budgets to be reported with the audit. Health care has changed and many service contracts exceed December 31. We may want to change the dates on the contracts to make the audit easier. Tim stated that we had an unexpected expense to replace the tape back-up in Grand Haven. Al mentioned

that there may be a \$40,000 tax hit because Lansing doesn't consider dispatch an essential service. This is still in the works for change.

MOTION CD12-2010 To approve the suggested budget amendments from Jim Bonamy and receive the Budget Performance, Revenues & Balance Sheet Reports as presented.

Moved by: Vanderberg

Supported by: Cotton

Carried

SUBJECT: CHECK REGISTER

MOTION CD12-2011 To receive the Check Register Report as presented.

Moved by: McIntire

Supported by: VanEss

Carried

OCCDA DIRECTOR'S REPORT

Tim sent out the Strategic Plan to all board members and T.A.C.
Discussion held about the millage.

Narrow banding will be done December 31, 2012.

Next focus is the data radio network.

Starting to explore our options for a new CAD/Records system. Looking to have a recommendation in 2013 and it will be an 18 to 24 month long project. Also Central will put together a user group and start looking at possible solutions in January of 2013.

Tim explained the CLEAR committee working on the Next Generation 911 and a recommendation will be presented to the Governor Monday morning.

911 has a supervisor resigning to relocate in another part of the country. Advertisements for hire will start Sunday for one full time position and four part time positions.

SUBJECT: REAPPOINTMENTS OF SMALL CITIES AND TOWNSHIP REPRESENTATIVES

MOTION CD12-2012 To approve the reappointments of Steven Patrick for Small Cities, and Jerry Felix for Township representatives, each for three-year terms.

Moved by: Cotton

Supported by: Vanderberg

Carried

SUBJECT: 2013 MEETING DATES

MOTION CD12-2013 To approve the 2013 Meeting Dates as presented.

Moved by: McIntire

Supported by: Vanderberg

Carried

SUBJECT: TELEPHONY INITIATIVE

Pat McGinnis explained the series of events that have taken place this past year putting together telephony service for a variety of public agencies within the whole county. RFP was sent out and a study group is established with Dispatch being a part of the study group. This is being done with the help of a State grant called CGAP (Competitive Grant Assistance Program). A Resolution was presented for approval.

MOTION CD12-2014 To approve the Resolution Accepting the CGAP Grant as discussed and presented.

Moved by: Cotton

Supported by: Visser

Carried

SUBJECT: RECOMMENDATION FOR GENERAL GROUP EMPLOYEES FOR 2013

MOTION CD12-2015 To approve the recommendation for the General Group Employees regarding compensation and wages for 2013 as follows:
2% wage increase
Populate H S A plans as presented

Moved by: Vanderberg

Supported by: VanEss

Carried

OCCDA DIRECTION ANNUAL REVIEW

Al stated that he has not received all of the reviews. He will contact those he does not have so whatever changes are indicated in the review can be implemented by 2013. If it takes longer than this year, the changes will be retroactive.

Ryan Cotton volunteered to chair the Review Committee for next year.

SUBJECT: CLOSED SESION

A. MOTION CD12-2016 To move into Closed Session for discussion of upcoming arbitration.

Moved by: McIntire

Supported by: VanEss

Roll Call Vote:

Yes

No

Patrick McGinnis

Yes

Ryan Cotton

Yes

Steven Patrick

Absent

Stuart Visser	Yes	_____
Alan Vanderberg	Yes	_____
Chris McIntire	Yes	_____
James VanEss	Yes	_____
Jerry Felix	Absent	_____

B. MOTION CD12-2017 To come out of Closed Session.

Moved by: Vanderberg

Supported by: VanEss

Carried

SUBJECT: ADJOURNMENT

MOTION CD12-2018 To adjourn the December 7, 2012 meeting of the Policy Board.

Moved by: McIntire

Supported by: VanEss

Carried

Meeting adjourned 10:20 a.m.

Next Meeting Thursday, January 17, 2013, 9:00 a.m. Central Dispatch Training Room